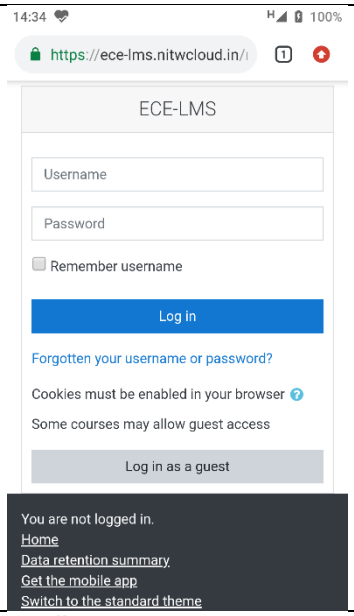
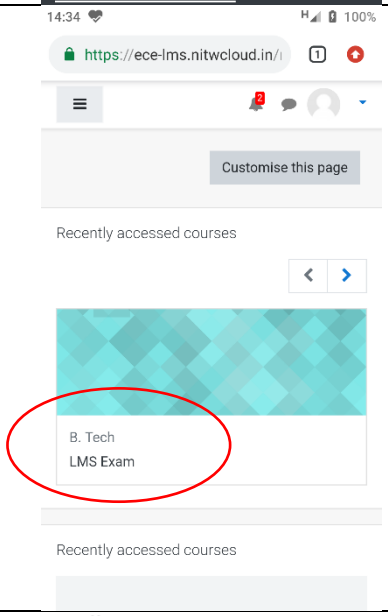
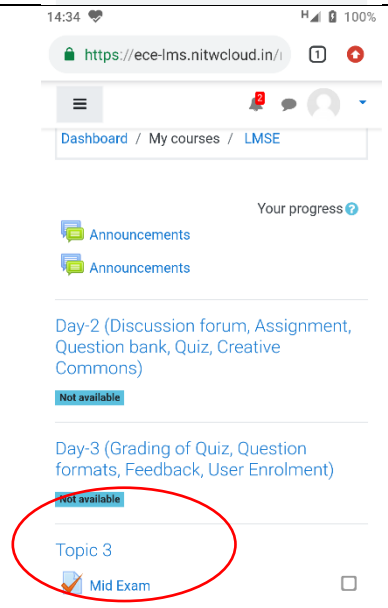
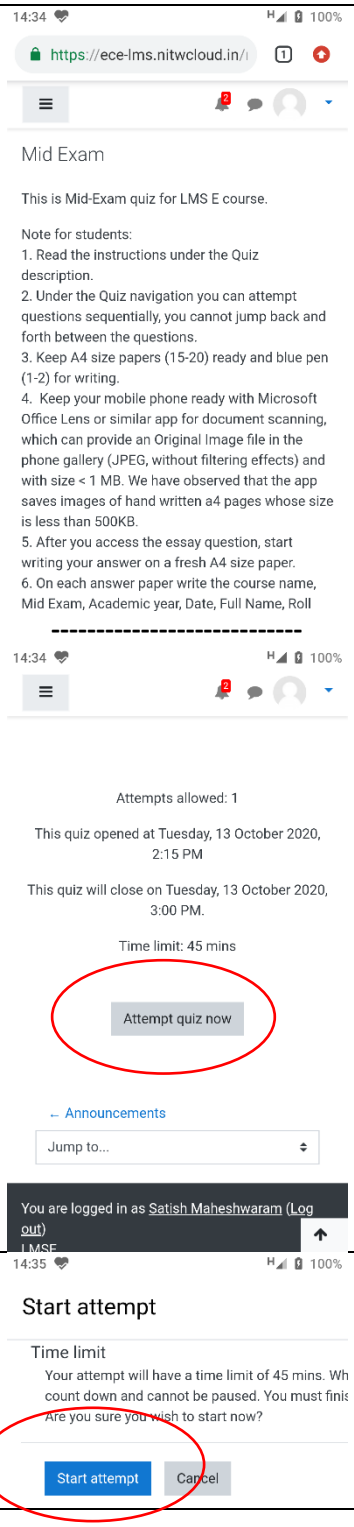
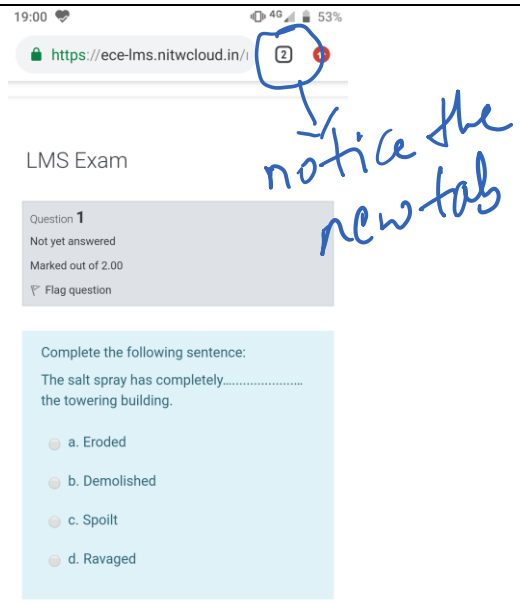
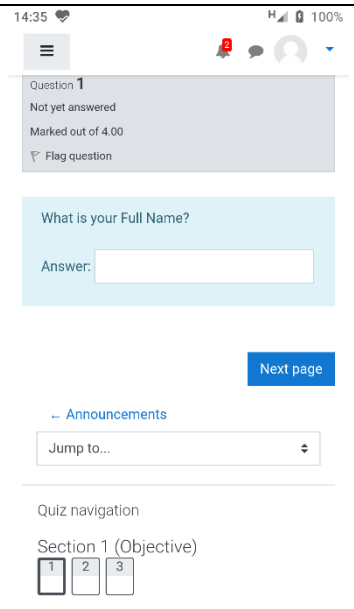
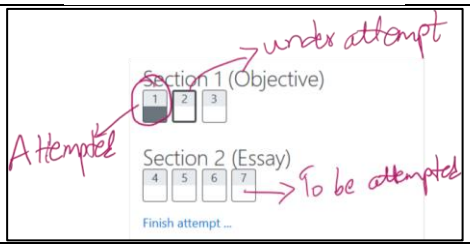
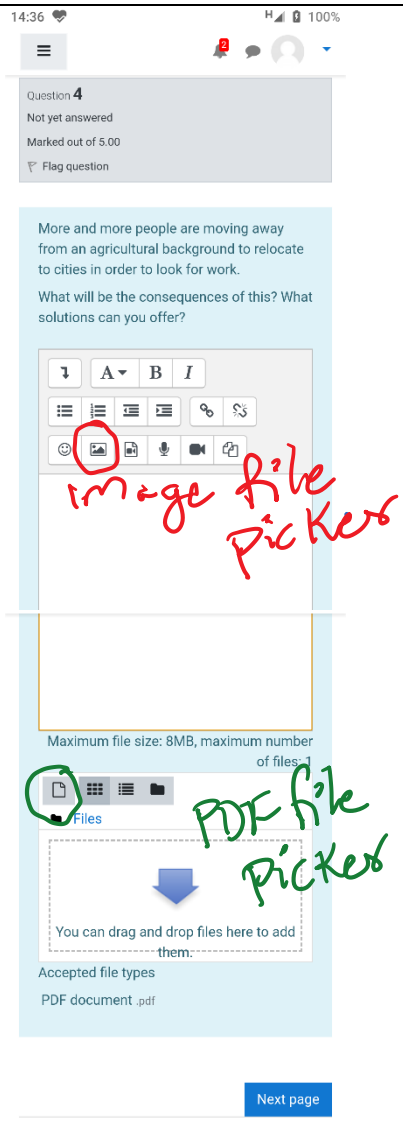
Instructions for students to attempt Mid – Exam through LMS on mobile

1. Login to the cloud server using mobile browser **https://<dept_shortcode>-lms.nitwcloud.in/moodle/login/index.php**	
2. Select the course for which the mid exam is to be attempted	
3. Select the Mid Exam quiz available in the course	

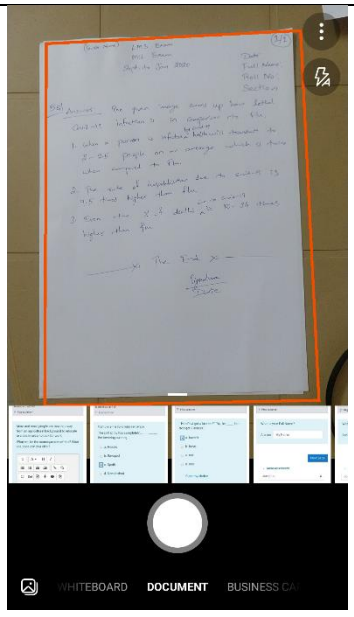
4. Attempt the quiz (Go through the instructions given by the faculty)	
5. Start the attempt	

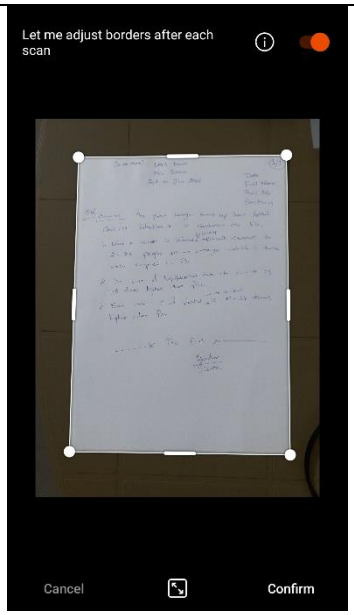
6. Now exam will start in a new tab of your browser	
7. Quiz panels: Displays which question you are attempting, what is the question, which questions you have attempted, which are not attempted and the time left for completion of the quiz. Under the Quiz navigation you can attempt questions sequentially, you cannot jump back and forth between the questions.	
8. Status after question is attempted and you move to the next page	

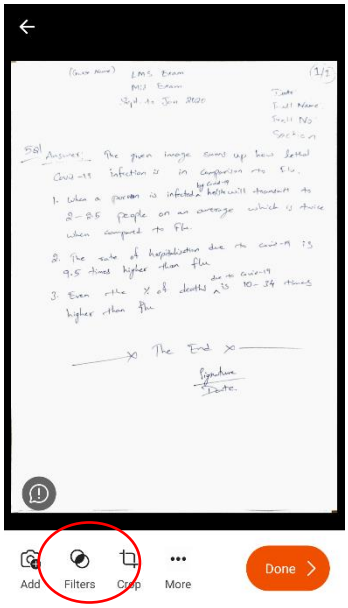
9. After completion of the Objective questions (If any in that mid exam), you will move to section 2 (essay questions)



10. Keep A4 size papers (15-20) ready and blue pen (1-2) for writing.
11. After you access the first essay question, start writing your answer on a fresh A4 size paper. Once you have completed the answer scan all the pages.
12. On each answer paper write the course name, Mid Exam, Academic year, Date, Full Name, Roll No, Section, Question No, Pageno./total pages, Sign at end.
13. Keep your mobile phone ready with Microsoft Office Lens or similar app for document scanning, which can provide an Original Image file in the phone gallery (JPG, without filtering effects) and with size < 1 MB. Change the camera settings like resolution etc to ensure the image size is less and the clarity is not compromised.
14. Do additional settings if required to ensure the quality is good and size is within limits.

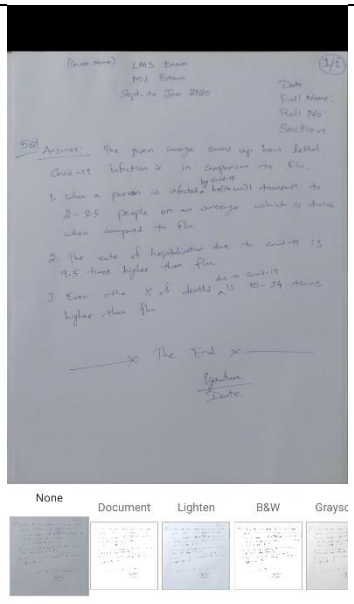


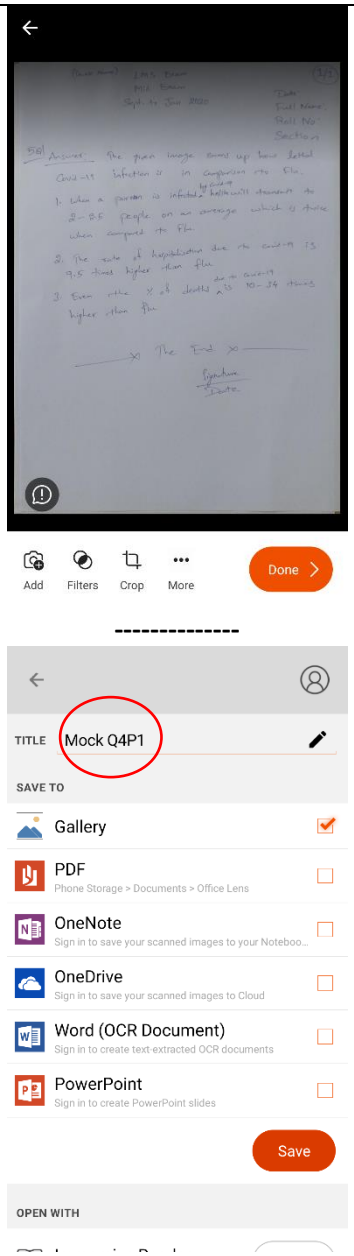




15. Remove filters save original image as <subjectcode>Q<questionNo>P<pageno>

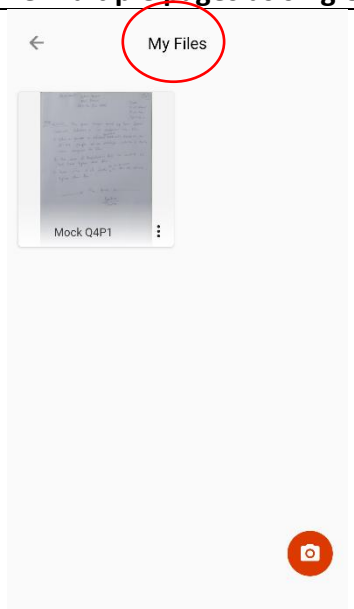
Take the photo of the hand written answer with document category using Microsoft office lens app. After taking the photo, click on filters, and select none. Save the image to gallery with an appropriate name.





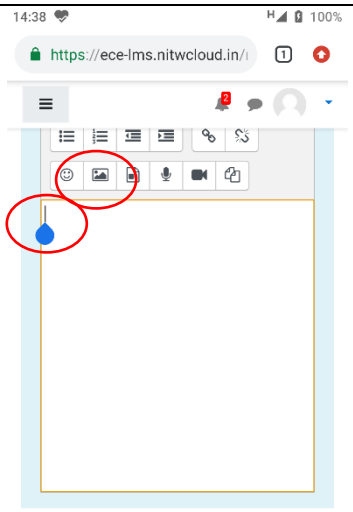
Or Save multiple pages as single PDF

16. Office lens folder contents

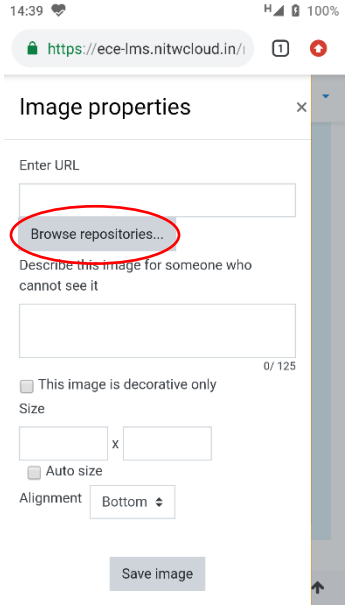


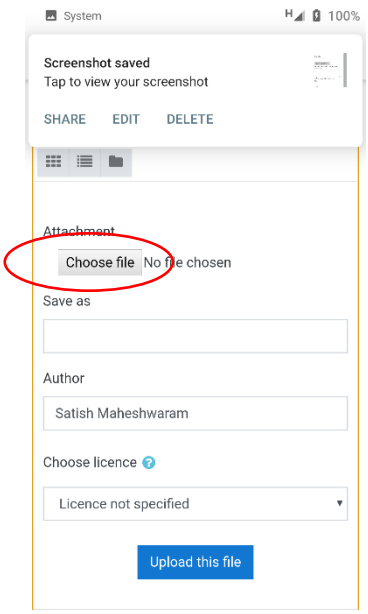
17. **First click in the answer box below the question.**
18. Upload the image using the image file picker option. Give description for the image, select auto size option, select save image.

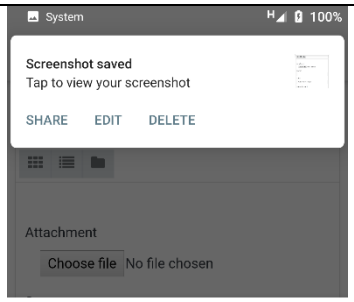
Or description can be avoided by selecting “This image is decorative Only”

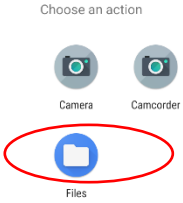


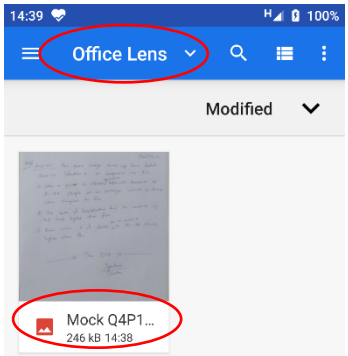


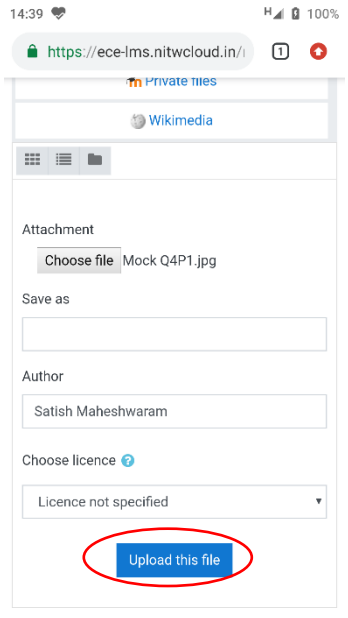




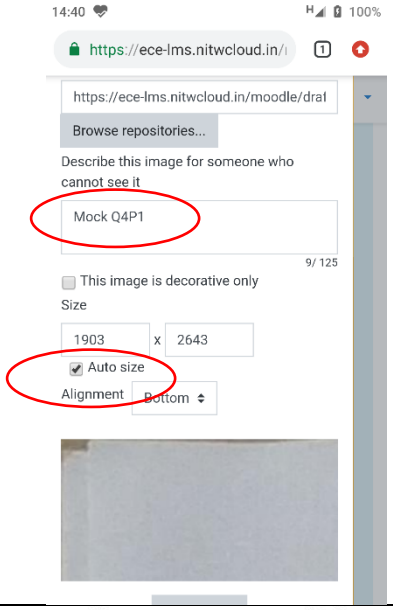
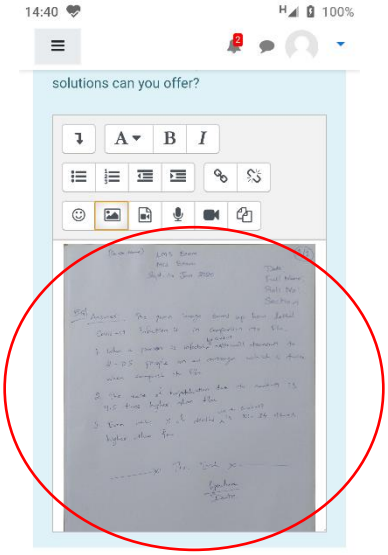
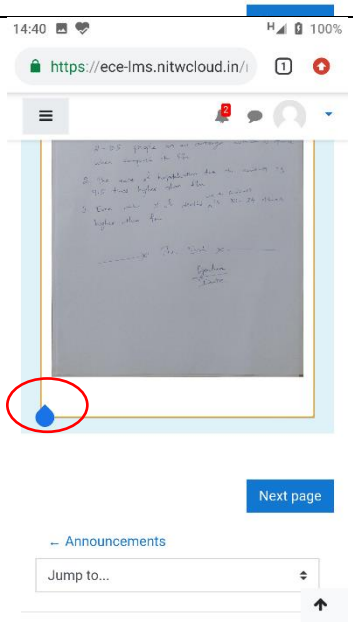

System
100%
Screenshot saved
Tap to view your screenshot
SHARE
EDIT
DELETE
Attachment
Choose file
No file chosen

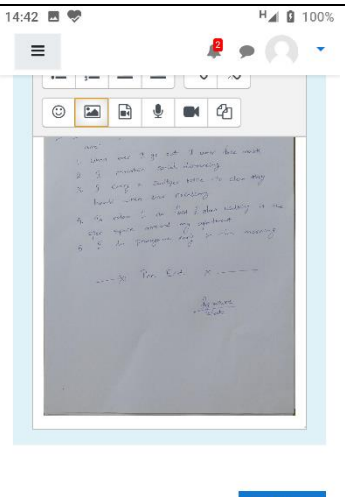
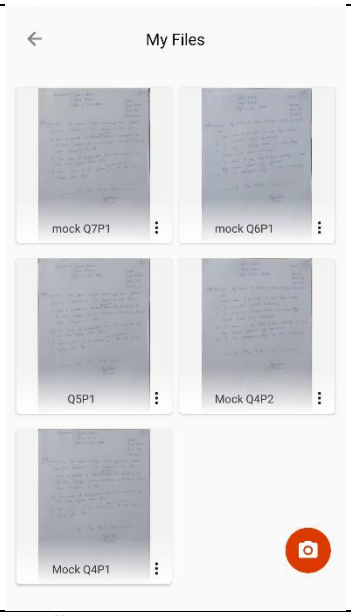
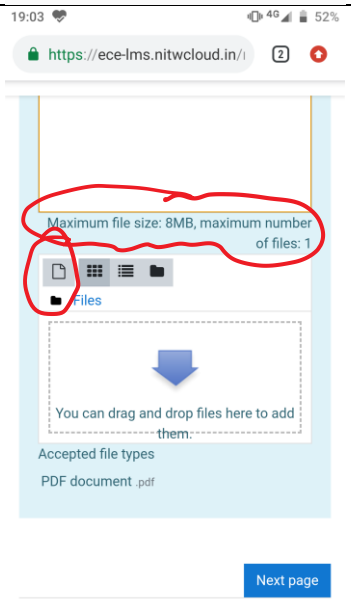

Choose an action
Camera
Camcorder
Files

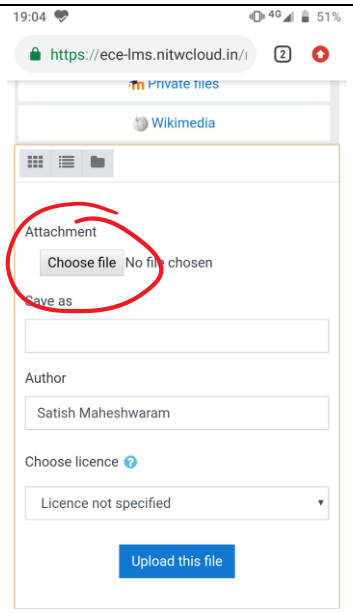

14:39
100%
Office Lens
Modified
Mock Q4P1...
246 kB 14:38

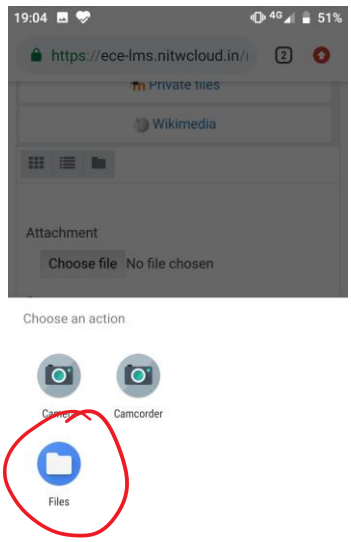

14:39
100%
https://ece-lms.nitwcloud.in/
Private files
Wikimedia
Attachment
Choose file
Mock Q4P1.jpg
Save as
Author
Satish Maheshwaram
Choose licence
Licence not specified
Upload this file

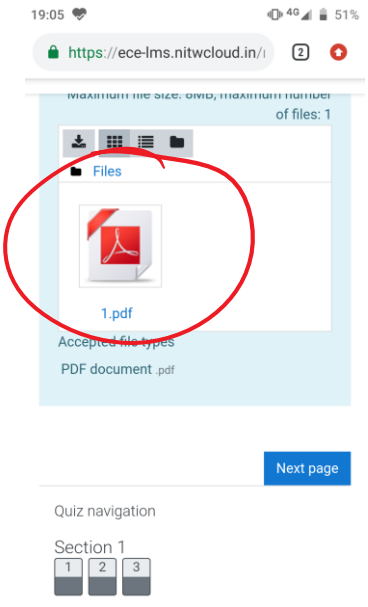
---

19. Add description for the image, select auto size, save image. You can choose This image is decorative only, if you do not want to provide description.	
20. Check that correct answer is placed as shown in image.	
21. To add an extra page for the same question, follow the steps 14, 15, 16. Verify that the extra page is added below the previous page. Remember to click in the answer box before repeating steps 14-16. **You can add up to a maximum of 4 pages as part of answer to a question.**	 ----------

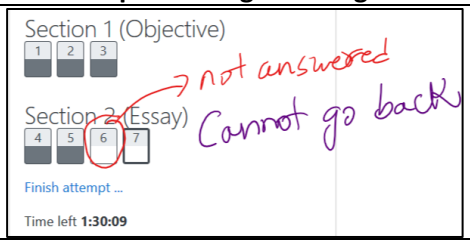
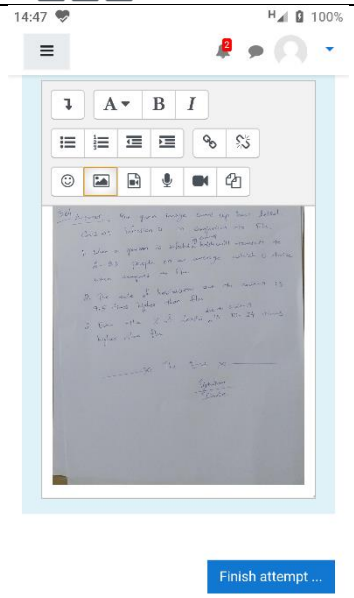
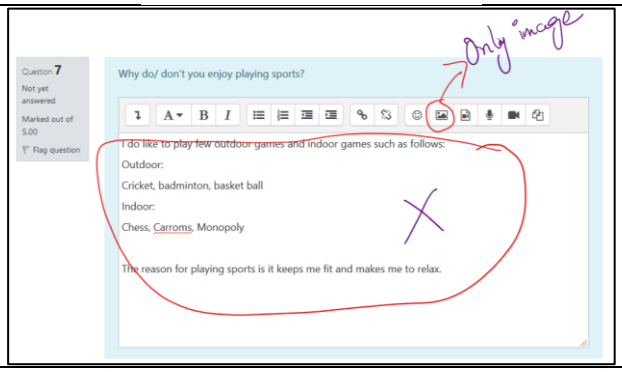
	
22. Office Lens folder after scanning 5 pages for 4 questions	
23. To upload your answers as a PDF file Max. File Size: 8MB No. of files allowed: 1	



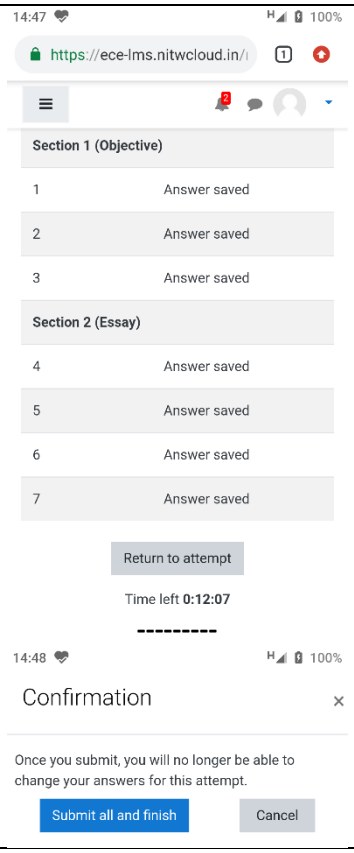




Ensure PDF attachment is visible before clicking the next page

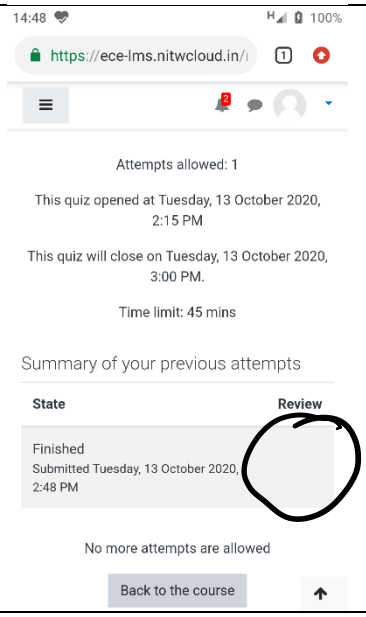
24. Repeat the same with each question.	**Either upload images or single PDF**
25. If you skip any question, you won't be able to attempt it again.	
26. If you do not want to answer, in the box provided write "I don't know the answer".	
27. If you encounter a situation where the page is either loading endlessly, donot click on next page, wait for the page to complete its refresh action. Else refresh the browser and upload the answer again.	
28. After the last question you can find Finish attempt in place of next page.	
29. If textual answer is provided in the text box below a question, then such attempts will not be evaluated.	

30. The summary of attempt page will display with 2 options. The return to attempt will take you to only the last question from which you clicked finish attempt. You cannot go back to the questions which you skipped earlier and has not yet answered.
31. Click on Submit all and finish, before the time left shows 0:00:00.



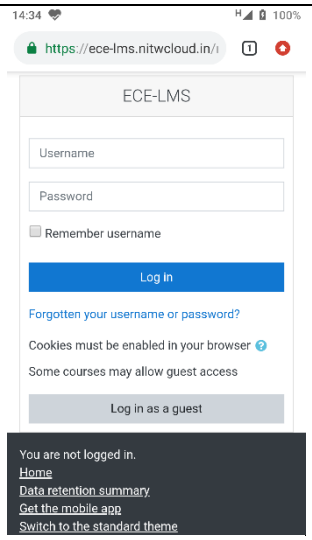
32. Quiz page will open with summary of attempts.

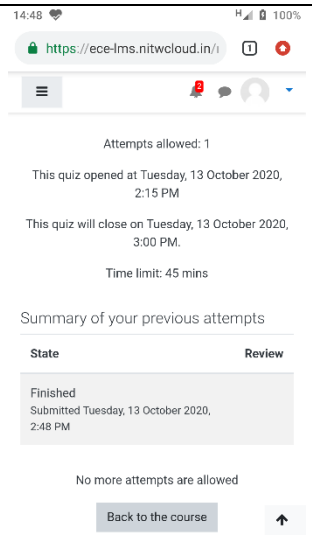
    After the end time of the Mid Exam you will be able to review your attempt. This will get enabled in this page.



33. During my Mid Exam attempt I have done the following to test the speed issues:
    1. WiFi is turned off on the phone
    2. Mobile network is forcibly set to 3G network.
    3. Quiz attempt started at 14:34 and ended at 14:48. (14 minutes to do all the activities)
    4. In these 14 minutes, accessed all questions, scanned images for 1st essay question uploaded it and repeated for remaining 3 questions. (Took scan of 5 A4 pages)
    5. Took 37 screenshots to show the process. (This is not required during your attempt)

So, I think even with normal level 4G signal you should be able to attempt from mobile.





----------x THE END x ----------

Note: 1. **TRY TO USE THE SCANNING APP TILL YOU ARE ABLE TO CAPTURE GOOD QUALITY AND LOW SIZE IMAGES OF THE HAND WRITTEN A4 PAGES. TRY TO CHANGE THE CAMERA RESOLUTION SETTINGS TO REDUCE THE IMAGE SIZE WITHOUT COMPROMISING ON QUALITY. THIS SHOULD BE PRACTICED WELL BEFORE THE EXAMINATION.**

2. Do not apply filters on the captured images.

3. Do not login to LMS from multiple devices at same time.

4. The exam will open in a separate pop up window.

5. If you lost internet connection on laptop after the start of exam, just use your mobile to login to LMS and continue your exam from the Question you got disconnected earlier. May be you will have to re-upload the images or PDFs of the same question if they are not submitted earlier.

6. **IF YOUR INTERNET IS SLOW AFTER CLICKING NEXT PAGE ONCE WAIT TILL THE PAGE REFRESHES AND TAKES YOU TO NEXT QUESTION. DO NOT PRESS NEXT PAGE BUTTON TWICE, IT MIGHT SKIP THE NEXT QUESTION.**

7. If you are submitting scanned image of individual A4 pages, then follow the procedure:
a) First, click in the text box below question
b) Click on insert image
c) Browse for the file, select the image is for decorative purpose only, select auto size
d) After inserting the first page, move to a new line before adding new page