NATIONAL INSTITUTE OF TECHNOLOGY
WARANGAL-506004-TELANGANA-INDIA
राष्ट्रीय प्रौद्योगिकी संस्थान
वारंगल-506004, तेलंगाना-भारत
(An Institute of National Importance under Ministry of Education, Govt. of India)

Application for
Ph.D/M.Tech- Conference/Seminars/Symposia/Workshop or Presentation of Research paper(s) STANDARD FORMAT-M-7)

To
The Dean Academic,

DATE: _____

(Through Proper Channel)

Respected Sir,

Sub: Request for Financial Assistance for attending conference/Seminars/Symposia/Workshop or paper Presentaion of Research paper(s) -Reg.

Ref: Acceptance Letter or Email from _____ on _____.

I, _____ Roll No._____ Ph.D (Full-time) ☐ M.Tech ☐ MCA ☐ MBA ☐ M.Sc.(Tech) ☐ Student working under the Guide/supervision of _____, Department of _____ specialization (PG Student) _____.

I have been selected for National ☐ International ☐ Conference / Seminars / symposia /Workshop: _____ _____ Presentation title: _____ _____

to be held from _____ to _____ Venue: _____.

I hereby declare that the research contents of the above-presenting research paper(s) are the original research work held in the Institution along with the contribution of the Guide/Supervisor. Further, I have not received any financial support for presenting the above paper(s) at any Conference/Seminar/Symposia/Workshop or Presentation of Research paper(s) from any other funding Source/Agency. The following proposed expenditure.

1.	Registration Fee	Rs.
2.	Traveling charges (by II class Sleeper for Rail or Non-AC Bus)	Rs.
	Total:	Rs.

Previous claimed amount	**Rs.**

Mobile No. _____ Email ID:_____ **Signature of the candidate**

Enclosure (Tick ✓): 1) Copy of the Acceptance Letter ☐ 2) Copy of the Brochure ☐ 3) Copy of the earlier claim if any ☐ 4) DAC Committee Minutes (if applicable) ☐

Review of the Guide/Supervisor: The above candidate is attending the Conference/Seminar/Symposia/Workshop or Presentation of Research paper(s) etc., which further improves the necessary skills for completing part of the thesis objectives. Hence, permission may please be given to attend the Conference/Seminar/Symposia/Workshop or Presentation of Research paper(s) etc.

Signature of the Guide/Supervisor with date

Recommendation of Head of the Department: The above candidate is recommended to attend the conference / Seminars /Symposia/workshop or Presentation of Research paper(s) etc. and to Claim/Reimburse the proposed expenditure as per Institute norms.

Signature of the Head of the Dept. with Date

No. NITW/AA-7/2023/

(FOR OFFICE USE ONLY)
ACADEMIC SECTION

Date: _____

Submitted to the Dean (Academic):

It is submitted that the above candidate is recommended by the Head of the department to attend the Conference/ Seminar/ Symposia/Workshop etc. Hence, the Dean Academic may be approved to pay an amount of Rs. _____ (words in Rupees: _____ only) to attend relevant National and International conferences/Seminars/Symposia/workshops or Presentation of Research paper(s), etc. for meeting the total expenditure under the Head of Account **"Conferences/Seminars/Symposia -E-054-2023-24**".

Approved / Not approved

Sr. Asst. Superintendent Asst. Registrar

DEAN ACADEMIC