CENTER FOR INFORMATION AND SOFTWARE SYSTEMS /MIS
NATIONAL INSTITUTE OF TECHNOLOGY WARANGAL
(An Institute of National Importance)
Warangal- 506004, Telangana (India)
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Undertaking form to surrender Institute E-mail ID

(For employee who leaves the Institute)

1. Name :
2. Employee ID :
3. Designation :
4. Department/ Section Name :
5. Mobile No. :
6. Personal mail id :
7. Institute mail id :
8. Resignation / Relieving Date :

I have already taken backup of all my E-Mail/drive data etc. I do not have any objection in deleting my Institute email ID permanently from the date of relieving the institute.

Date: Signature of applicant