# राष्ट्रीय प्रौध्योगिकी संस्थान वरंगल

## NATIONAL INSTITUTE OF TECHNOLOGY WARANGAL

**NOTICE**

No. A-12013/11/2024-Admn. 2nd April, 2025

**Instructions for the candidates who have submitted their applications for the Group 'B' and 'C' posts on Direct Recruitment basis notified against Advt. No. 05/2024 dated 29.11.2024 and the post of Senior Assistant against Advt. No. 1/2023 dated 01.02.2023**

All candidates may go through the following instructions for compliance:

1. Candidature of candidates shown 'provisionally shortlisted' is purely provisional and is based on preliminary scrutiny of information provided by them. It creates no right in favour of any candidate and the Institute reserves the right to debar a candidate for further stages of recruitment if information provided is found to be false/ incomplete. Merely appearing in list of provisionally shortlisted candidates does not guarantee that a candidate shall be called for Objective/ Descriptive Test/ Skill Test. The detailed scrutiny of candidature will be made only at a later stage.

2. Candidates who are currently employed, provisionally shortlisted and have not yet submitted No Objection Certificate from the present employer may submit the self-attested copy of the same by email to **recruit_admn@nitw.ac.in** bearing title of the subject as "Representation against Application No…… for the post of …….. against Advt. No……..", by 05.00 P.M., 25.04.2025. Candidature in respect of those candidates who have not submitted NOC or whose application is not forwarded through proper channel is liable for cancellation.

3. Candidates who have been provisionally not shortlisted may prefer a representation to the Institute, if they feel that reason mentioned for non-eligibility does not reflect the true position. Such representation, bearing title of the subject as "Representation against Application No……. for the post of …….. against Advt. No……", citing cogent reasons along with supporting documents, may be submitted only through Email to **recruit_admn@nitw.ac.in** by 05:00 P.M., 25.04.2025, failing which their candidature shall be treated as cancelled without any further notice. No vexatious representations shall be considered and no individual query on result of consideration of such representation shall be entertained.

4. Those candidates who have applied for the post of Library & Information Assistant under PwBD (OA, OL) quota shall submit the disability certificate in the prescribed format as made available in the Institute website, at the earliest, preferably by 05:00 P.M., 25.04.2025 only through Email to **recruit_admn@nitw.ac.in**. Candidatures of those candidates who fail to submit the disability certificate in the prescribed format shall be liable for rejection.

5. Candidates who applied for reserved posts may ensure that they have the latest caste certificate in the format prescribed by the Government of India as mentioned in the advertisement.

6. E-mails received without prescribed subject and/ or received after the prescribed date (i.e. 25.04.2025) would not be opened under any circumstances. Hard copy of communications will

not be considered. The Institute shall not be responsible to candidates who could not take appropriate action due to their failure to visit the website within the stipulated time.

7. All the representations would be considered and if in any case the grounds/ reasons raised by the candidates therein are found to be correct, such applications would be considered for shortlisting and the rejection of others would be maintained. However, the same would be examined only with reference to age, category, qualification, experience claimed in the Online Application. Thereafter, revised and final scrutiny details would be uploaded in the Institute website. No individual correspondence would be entertained.

8. The schedule for Objective/ Descriptive Test/ Skill Test shall be notified separately for which candidates are advised to regularly check the Institute website.

Sd/-
Registrar