

Instructions to M.Tech first year students for Hostel allotment: July 2019

1. After collection of enrolment slip and completion of Institute admission formalities, students are required to report at the **Hostel Allotment Counter (HAC)** in the same hall and show the enrolment slip.
2. Documents need to be submitted by the student at HAC:
 - Submit a demand draft Rs.49,000/- drawn in favor of Chief Warden, NIT Hostels, Warangal (payable at SBI, NIT (REC) branch, code 20149) and collect a receipt for the same. (The following details must be written on the backside of DD before submitting: Name of the student, Registration number, Specialization/branch, Mobile number)
 - Submit the undertaking forms (along with copy of Aadhaar cards of both student and parent) duly filled by the student and parent/guardian at the time of room allotment. Link for undertaking forms (Click rules and regulations tab): <https://www.nitw.ac.in/media/uploads/2018/06/11/undertaking.pdf>
 - Submit the student information form (given below). It is strongly advised that the student brings the form with as many details filled as possible before coming to the institute.
 - Submit two latest passport size photographs.
3. Collect mess card, fill-in the details, paste the passport-size photograph and submit at the HAC counter.
4. It is strongly advised that the students reporting for institute admission during June 24-27, 2019 confirm the hostel accommodation by paying the hostel fee as mentioned. Otherwise hostel accommodation is not guaranteed.

At the time of semester registration (starting of academic year):

- Collect the mess card from the allotted hostel office (Boys-1.8 K (ultra mega) hostel; girls-Priyadarshini hostel)
- Collect room allotment slip
- Occupy the allotted room
- Lock the room with your personal lock
- Always carry the mess card when you go to the mess

Refund Policy:

- For cancellation before the date of the commencement of class work, refund of caution money deposit (CMD), hostel fee and mess advance will be made after deducting Rs. 5000/-and mess charges, if any.
- For cancellation on or after the date of commencement of class work, caution money deposit (CMD) and mess advance (after deducting the mess charges) will be refunded. Hostel fee is not refundable.



HOSTEL OFFICE
NATIONAL INSTITUTE OF TECHNOLOGY,
WARANGAL - 506004
TELANGANA - INDIA

Affix your
photograph here

STUDENT INFORMATION FORM

Note: 1. USE CAPITAL LETTERS ONLY
2. DO NOT OVERWRITE / TAMPER THIS DOCUMENT

ROOM NO.

Mess Allotted:

Name of the Student	:	
Roll No. / Reg. No.	:	
Course (tick as applicable)	:	B.Tech / M.Tech / MSc /MSc(Tech) /MBA /MCA /PhD
Branch / Specialization	:	
Department	:	
Mobile No. of the student	:	
Aadhaar No. of the student	:	
e-Mail ID of the student	:	
Father's Name	:	
Mother's Name	:	
Local Guardian's Name and Address with Contact Number	:	
Permanent Address	:	
Computer Details (if any)		
1. Desk Top / Laptop	:	
2. Brand Name	:	
3. MAC Address	:	
4. Approx Cost	:	

I hereby abide by the rules and regulation of NITW Halls of Residence failing which I am liable for disciplinary action

DATE

SIGNATURE OF THE STUDENT