

National Institute of Technology Warangal

Instructions for reporting by the newly admitting students for provisional admission into MBA Program of academic year 2022-23

Congratulations to the candidates who got provisional seat allotment for MBA program at National Institute of Technology Warangal for the academic year 2022-23. The candidates are informed to report physically **at the PG Counter of the Academic Section** of the Institute for Provisional Admission during 4th and 5th August 2022 during office hours from 9.30 AM to 5.30 PM.

The candidates are requested to note the following schedule:

What	How	When
Entering the basic data of the candidate and Uploading the documents	Online in SMILE Module (Link will be provided soon)	1-3 August, 2022
Physical reporting at the PG Counter of the Academic Section of the Institute for provisional admission	Offline	4 – 5 August 2022
Orientation	Offline (as per the venue and time notified by the School of Management)	8 th August'2022
Commencement of Class work	Offline (as per the time table notified by the School of Management)	8 th August'2022

NOTE: In view of increase in the Institute fee (Other fee) from Rs. 32,000/- to 41,000/- (excluding the convocation fee Rs. 2500/- that has to be paid at the final year) from 2022-23 academic year onwards, the difference fee of Rs. 9000/- has to be paid by the MBA-2022 admitting candidates using the following link on or before 2nd August, 2022 and complete the admission process.

Payment Link for the difference amount of Rs. 9000/-

<https://www.payumoney.com/webfronts/#!/index/MBA-2022-Fee>

- I. The admission is PROVISIONAL subject to production of all required original documents mentioned below at the time of physical reporting to the Institute. Also, at the time of physical reporting to the Institute, if any certificate is found incorrect or the candidate did not meet the special eligibility conditions of our Institute, the admission will be cancelled.
- II. Hostel facilities are available for boys and girls separately inside the campus. The candidates are requested to visit Chief-Warden's office for information regarding

hostel allotment and hostel fee payment.

III. Fee Details:

Hosteller		
S. No.	Item	Amount
1	Institute Fee	76,000.00 (67000/- Already Paid)
2	Hostel Fee (To be paid at the time of joining the hostel)	16,000/- per semester (Tentative)

Day Scholar		
S. No.	Item	Amount
1	Institute Fee	76,000.00 (67000/- Already Paid)

III. Refund Policy

If any candidate wants to cancel his/her allotted seat, he/she can submit a request letter physically for cancellation of seat to the Chairman, Admissions. In the request letter, the candidate should provide the bank account details (Name of the account holder, Account Number, Name of the bank branch, IFSC code) along with the proof (either a copy of cheque leaf or front page of pass book). The account must be in the name of the candidate. Such candidates are eligible to get the refund of an amount of Rs.6, 000/- only.

IV. List of documents to be uploaded on SMILE module before Physical reporting

1. MBA Seat Acceptance Fee Receipts of Rs. 67000/- and Rs. 9000/-
2. Class X / SSC Certificate.
2. Class XII / Intermediate Certificate.
3. B.Tech Provisional / Degree Certificate.
4. Course Completion Certificate (Issued by the Head of the Institute, in case of Present final year students).
5. B.Tech Marks Sheets / Consolidated Marks Memo.
6. MAT/CAT Score Card.
7. Category Certificate (EWS/OBC-NCL/SC/ST/PwD). EWS and OBC-NCL certificates should have been issued on or after April 1, 2022. Candidates from Maharashtra state should submit the caste validity certificate also.
8. Study and Conduct Certificate.
9. Transfer Certificate (TC).
9. Migration Certificate (MC).
10. Aadhar Card.
11. Two passport size Photographs.

NOTE: All the original certificates are to be shown during the physical reporting for verification. Original TC & MC and two sets of Xerox copies of above certificates are to be handed over at the PG Counter.

- V. Please visit our institute website: www.nitw.ac.in for regular updates.